

Instructions for Completing the Confidential Financial Statement (CFS)

An I-20 can only be issued after proof of sufficient funding and/or sponsorship to meet our minimum funding requirement has been provided. (See: www.admissions.ucla.edu/NewBruins/Intl_Budget.htm for an itemized list of expenses.) You provide this proof to us on the Confidential Financial Statement (CFS).

This form can be filled in online. If possible, please complete all sections of the CFS (except for signatures and stamps) online. Then print the filled-in form, obtain all necessary signatures and stamps, sign and date it, and mail it to us no later than **June 15, 2009**. Send your original CFS and all other required documents (see: www.admissions.ucla.edu/NewBruins/Intl_I20.htm) to:

International Admissions Advisor, Attn: I-20
UCLA Undergraduate Admissions
and Relations with Schools
1147 Murphy Hall, Box 951436
Los Angeles, CA 90095-1436
USA

Be sure to keep photocopies of your CFS and all financial documents you send us because proof of funding may be required when you request your visa.

Section-specific Instructions

Applicant Information

Enter your name **exactly as it appears on your passport**. Compare this name with your name as it appears on your letter of admission. If it is not exactly the same, please sign the NAME CHANGE AUTHORIZATION box, just below the Applicant Information section. Your name on UCLA's records must exactly match the name on your passport to be in compliance with USCIS rules. If you have an active SEVIS I.D. number and are currently studying in a U.S. school, please provide your SEVIS I.D. number and **ask your school to release your SEVIS record to UCLA**. Indicate the release date in the space provided.

Addresses

Provide your addresses as instructed below. **You must also login to the University Record System Access (URSA) database at www.ursa.ucla.edu and update your address(s) if any of them change.** *Keeping UCLA informed of your correct address is your responsibility!*

Permanent (Home Country) Address: Enter your street address in your home country. Do not enter a post office box. *We cannot issue an I-20 if your permanent address is a post office box or in the U.S.*

Mailing Address: Enter the street address where you currently reside (if different from your permanent address). Do not enter a post office box. If your place of residence will change between now and when you begin at UCLA, please enter a second address in the space provided. Be sure to enter the dates that you will be at each address. **Note: your I-20 form will be sent to your mailing address, so it is critical that we have a valid, current address for you at all times.**

Housing Financial Information

If you are planning to live free of charge with a friend or relative while at UCLA, please have him/her sign and complete this section, guaranteeing that he/she will supply your room and board. This may affect the total minimum amount required to issue the I-20.

Source of Funds

You must have at least the total minimum specified on www.admissions.ucla.edu/NewBruins/Intl_Budget.htm available to you in order to be issued an I-20. Your financial support can come from any one or a combination of the sources listed in sections A - C of the CFS. All amounts entered on the CFS should be in U.S. dollars. All sources must be liquid, that is, available as needed. **Sources of money we do not accept include:** time deposits, unless a maturity date is stated and it occurs before the start date of the quarter; stock holdings; gold deposits; life insurance policies; mortgages; credit lines; tax returns/income statements. All bank statements/letters must be in English, or have an English translation.

Section A - Applicant's Personal Funds

- Enter the amount of support you are guaranteeing in U.S. dollars.
- Provide bank verification of the funds available, either by:
 - having your bank verify the amount of funds available by completing Section A and affixing its stamp or seal (see CFS).
 - or, by providing a recent, original letter (**not more than one month old**) from your bank, on bank letterhead, showing your name as account holder and the specific amount of funds available. **Photocopies and/or faxes are not acceptable.**
 - or, by attaching a recent, original bank statement (**not more than one month old**) showing your name as account holder and the specific amount of funds available. **Photocopies and/or faxes are not acceptable.**

Section B - Family or Individual Sponsor's Funds

Your sponsor must...

- Enter the amount of support in U.S. dollars he/she is willing to contribute and sign the sponsor's section of the form.
- Provide bank verification of the funds available, either by:
 - having his/her bank verify the amount of funds available by completing Section B and affixing its stamp or seal (see CFS).
 - or, by providing a recent, original letter (**not more than one month old**) from his/her bank, on bank letterhead, showing his/her name as account holder and the specific amount of funds available. **Photocopies and/or faxes are not acceptable.**
 - or, by attaching a recent, original bank statement (**not more than one month old**) showing his/her name as account holder and the specific amount of funds available. **Photocopies and/or faxes are not acceptable.**

Section C - Sponsoring Organization, Firm, or Government

- Attach an original letter (**no photocopies or faxes**) from the sponsoring organization indicating the amount of the award available to you and the years covered by the award.
- Sponsor companies may be required to provide bank verification.

Section D - Total Amount of Funding from All Sources

- Indicate the type(s) of currency in each of the accounts listed in Sections A-C.
- Specify the exchange rate(s) used to calculate the U.S. dollar amount in each section.
- Calculate and enter the total amount of funding from Sections A, B, and C in U.S. dollars.

Signature of Applicant

Be sure to sign and date the form! We cannot issue an I-20 unless we have a signed CFS from you.

UCLA

Confidential Financial Statement (CFS)

This form is to be completed only if you wish to receive a Form I-20 (Certificate of Eligibility) from this office. The form I-20 is necessary to apply for an F-1 student visa. Complete **both** pages of this form carefully and accurately. Print or type all items except for signatures. **All signatures and bank stamps must be included and must be original.**

APPLICANT INFORMATION [Your name, exactly as it appears on your Application & Passport. The I-20 & Passport names must match.]

Family Name: _____ First: _____ Middle: _____
Male Female Date of Birth: _____ month _____ day _____ year UCLA Student ID #: _____
SEVIS I.D. (if you have one): **N** _____ SEVIS release date from current school (if known): _____
Country of Birth: _____ Country of Citizenship: _____
Visa you currently hold: _____ Visa you expect to receive: _____

NAME CHANGE AUTHORIZATION: I did not list my name on my application precisely as it is on my Passport. Please correct my

UCLA records to reflect the name on my passport and issue my I-20 in the Passport name: _____
Signature of Applicant _____

Permanent (Home Country) Address Information [Must be your home country address; no P.O. boxes accepted.]:

Addr, line 1: _____ Home Phone: _____
Addr, line 2: _____ Fax Number: _____
City: _____ Province: _____ Cell/Mobile: _____
Country: _____ Mail Code: _____ Email: _____

MAILING AUTHORIZATION ADDRESS • We will mail your I-20 to the current mailing address listed on URSA (www.ursa.ucla.edu). **The addresses below must correspond with the mailing address on URSA.** List valid mailing addresses through September 15. Include accurate telephone numbers and email addresses.

Mailing Address Information [List the dates you are at each address.]

Address valid from: _____ to: _____
Home Phone: _____
Fax Number: _____
Cell/Mobile: _____
Email: _____

Address valid from: _____ to: _____
Home Phone: _____
Fax Number: _____
Cell/Mobile: _____
Email: _____

HOUSING FINANCIAL INFORMATION

While attending UCLA will you live free of charge with friends or relatives? **Yes** **No**
If yes, the responsible person must sign the statement below.

"I guarantee that room and board will be provided by me at no cost to the above named applicant."

Signature: _____ Date: _____
Name (**print**): _____ Address: _____
Relationship to applicant: _____
Home Phone: _____ Work Phone: _____

Will you be requesting an F2 Visa for your spouse or dependent? **Yes** **No**
If yes, please attach a separate sheet with each dependent's full name, birth date (mm/dd/yy), city and country of birth, country of citizenship and relationship to you (spouse, son, daughter).

**** You must complete and sign the second page of this form. ****

Section A Applicant's Personal Funds

Applicant's Guarantee

"I guarantee that I will have my own funds available for my first year of education at UCLA in the amount of U.S. \$ _____ and that a comparable amount of money will be available for each year necessary to complete the degree."

Bank Verification

"This certifies that the applicant is financially capable of meeting his/her commitment of U.S. \$ _____ and that if the funds are outside the U.S., the government has no restrictions regarding the release of funds."

place Bank Stamp here

Name of Bank Official (print): _____

Signature of Bank Official: _____

Title: _____ Date: _____

Bank Name: _____

Address: _____

Or attach recent (less than 1 month old) bank letter including specific amount available in U.S.\$ and name of account holder.

Section B Family or Individual Sponsor's Funds

Sponsor's Guarantee

"I guarantee that funds will be available for the applicant listed for the first year of education at UCLA in the amount of U.S. \$ _____ and that a comparable amount of money will be available for each year necessary to complete the degree."

Signature: _____

Date: _____

Name (print): _____

Relationship to applicant: _____

Bank Verification

"This certifies that the sponsor, _____ is financially capable of meeting his/her commitment of U.S. \$ _____ and that if the funds are outside the U.S., the government has no restrictions regarding the release of funds."

place Bank Stamp here

Name of Bank Official (print): _____

Signature of Bank Official: _____

Title: _____ Date: _____

Bank Name: _____

Address: _____

Or attach recent (less than 1 month old) bank letter including specific amount available in U.S.\$ and name of account holder.

Section C Sponsoring Organization, Firm, or Government [Bank verification may be required.]

Name of sponsoring party: _____ Amount to be provided: U.S. \$ _____

Attach an original signed award letter that specifies the amounts provided for tuition and/or living expenses and year/s covered by the award. Sponsor companies or organizations may be required to provide bank verification.

Section D Total Amount of Funding from All Sources [total of sections A, B, and C]

Type(s) of currency in accounts listed in above sections: _____ U.S. \$ _____

U.S. \$ exchange rate used to calculate amounts in above sections: _____

• SIGNATURE OF APPLICANT •

Please read the statement below and sign:

"I certify that I have considered each question carefully and that my statements are true and complete to the best of my knowledge. Further, I understand that enrollment in the University of California may be denied if any information is found to be incomplete or inaccurate. If any change in my financial situation occurs, I will notify the Office of Admissions at once."

Signature of Applicant: _____ Date: _____

**** You must complete both pages of this form. ****